

REQUEST FOR INFORMATION QUESTIONS LOG

RFI #	RECEIVED DATE	REQUEST FOR INFORMATION/ QUESTION	RESPONSE TO RFI/ QUESTION	COMPLETED BY - INITIALS	RESPONSE DATE	ISSUANCE DATE
1	26-Jul-24	Cover Letter EXHIBIT H: Sample Schedule(s) (Provided at jobwalk) - This was not provided. Can you please provide?	Unfortunately, we did not have the sample ready to distribute. We will work with the selected landscape vendor to design the monthly landscape schedule based on the scope of services. This schedule is to keep residents informed and we intend to publish it in the newsletter and put it on our webpage. (similar to a google calendar)	LE/DB	8/1/24	8/2/24
2	26-Jul-24	SOW A-11 Apply post-emergent herbicide to turf 2 times/year to prevent germination of weeds. Landscape committee to notify homeowners on monthly calendar with scheduled landscape work. - This is included in the base maintenance number? (based on the amount of weeds in the turf, it doesn't appear to be currently performed)	Yes, this request is in the scope and is currently performed two times a year.	LE/DB	8/1/24	8/2/24
3	26-Jul-24	SOW A-15 *Aerate all turf areas 2 times/ year in Spring and Fall. Any damage to sprinkler heads during this process is the responsibility of the contractor. - This is included in the base maintenance number? (based on condition of the turf, it doesn't appear to be currently performed)	Yes, this request is in the scope and is currently performed two times a year.	LE/DB	8/1/24	8/2/24
4	26-Jul-24	SOW C-24 *Blow every Friday the "portal (door) to street" public space views of all Riverwood homes. This includes all streets and gutters, driveways, front sidewalks, and front door entries. This may include a front deck if connected to the front door entry and enclosed private use front areas if door is open. This does not include decks not connected to front entry, sidewalks/walkways, or adjacent patios to the side of homes or behind homes. Blow all stairs, bridges and walking areas in the common areas. – This includes the homes/streets of unattached homes?	(or SOW C-23). The scope of work as written is to be completed once a week on Friday . It includes every attached and unattached home in the Riverwood community.	LE/DB	8/1/24	8/2/24
5	26-Jul-24	SOW D-37 *Pollard/prune all common area crepe myrtle trees annually. This process is done to prevent new growth into nearby trees per fire consultant recommendation. Tree committee responsible for all decisions related to Crepe Myrtle pollard or prune. See tree location map. – All pollarding is included in the base maintenance number?	Yes, all Crepe Myrtles will be pruned or pollarded as specified in the scope of work.	LE/DB	8/1/24	8/2/24

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6	26-Jul-24	SOW F 60-69 MAINTENANCE FOR FIRE FUEL REDUCTION – Much of this area is not currently being maintained in-line with stated scope. We want to confirm both bringing it into scope and maintaining on the 8 year rotation is included in the base maintenance number?	SOW F-61 and 62 are a part of the seven (7) year Fire Fuel Reduction Map. Yes, you are correct the scope of services as described for F-61 and F-62 are currently not being performed. SOW F-59, 60, 63, 64, 65, 66, 67 and 68 are currently included in our annual base contract costs.	LE/DB	8/1/24	8/2/24
7	26-Jul-24	SOW G-72 Replace broken or damaged sprinkler heads, nozzles, bodies, emitters, couplers, and risers including those not functioning efficiently for the area. On site crew to repair with attic stock. Materials purchased Out of Contract . - Is the intent that no additional labor is billed for these repairs and the labor comes under the base maintenance cost?	Yes, the materials cost is out of contract and the labor is in the base cost of the contract.	LE/DB	8/1/24	8/2/24
8	31-Jul-24	Page 1 – *Mow all turf to 1 1/2 inches weekly during the growing period and when grass is dry. Mow height shall be 2 inches in fall and winter. Typically recommend 3" in the summer and 2" in the winter. Please confirm.	Unfortunately, the request regarding the height of grass was in error on the scope. We will refer to the expertise of the landscape contractor to determine the height of the grass during the appropriate season.	LE/DB	8/1/24	8/2/24
9	31-Jul-24	Page 1 – Apply pre-emergent weed control to turf in spring. Typically recommend applying twice – once in Fall and once in Spring. Please confirm.	Refer to answer #2, above.	LE/DB	8/1/24	8/2/24
10	31-Jul-24	Other – Please confirm availability for secondary site visit before August 16, 2023	MONDAY, AUGUST 5TH OR WEDNESDAY, AUGUST 7TH AT 8:30 AM- 2ND JOBWALK, PLEASE CONFIRM WHO WILL BE ATTENDING. EMAIL LINDA ESTEN (lspaansesten@gmail.com or KAZUMI KOMAR (kazumikommar@yahoo.com).	LE/DB	8/1/24	8/2/24
11	31-Jul-24	Other – Confirm exact Fire Fuel Reduction Areas within the Zone map provided	Refer to answer #6, above.	LE/DB	8/1/24	8/2/24
12	31-Jul-24	What is the current landscape staffing for Ricerwood?	Current landscape contractor provides a mow/ blow crew on Friday and additional crews when needed. In addition there is a groundskeeper/ gardener on the premises four (4) days a week. Other staffing models are welcome for discussion.	LE/DB	8/1/24	8/2/24
13	31-Jul-24	Does Riverwood use Smart Controllers?	No, not currently.	LE/DB	8/1/24	8/2/24
14	31-Jul-24	How many controllers are on the Riverwood Property?	Currently, thirty-eight (38) to forty (40).	LE/DB	8/1/24	8/2/24

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15	31-Jul-24	Request property access and time to provide an Irrigation audit prior to proposal submission.	We would like to wait until after the bidding process to do the complete audit. Yes, we welcome an irrigation audit to be included in the base contract. It will be scheduled once the contract is approved.	LE/DB	8/1/24	8/2/24
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